



SRI VENKATESA PERUMAL COLLEGE OF ENGINEERING & TECHNOLOGY

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RVS Nagar, K.N Road, Puttur, Chittoor dist. AP. | www.svpcet.org

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the 21th Meeting on 02-12-2021

Chaired by	Honourable Principal
Venue	Principal Chamber
Date	02.12.2021
Time	10.00 AM

AGENDA:

1. Action Taken Report on Minutes of the 20th Meeting held on 25.07.2021.
2. Detailed Academic Calendar for even semester for the Academic Year 2021-22.
3. Development of E- Feedback system.
4. Effective mentoring system
5. Organizing skill-oriented courses
6. Updating Library requirements for the upcoming semesters.
7. Department budget requirements
8. Encouraging Faculties to attend and organize FDPs.

MINUTES OF MEETING & RESOLUTIONS:

1. All members of IQAC were introduced themselves.
2. Resolutions passed by governing council are appraised to the members and resolved to carry out the activities accordingly.
3. All the cell conveners are instructed to keep the event reports with all necessary proofs such as photos, news clippings etc. in addition to the circulars.
4. It is resolved to carry out all academic activities in strict adherence to university academic calendar and guidelines.
5. It is resolved to implement complete computer-based feedback collection and analysis. In this regard, it is resolved to ask the CSE department to develop an application for computer-based feedback collection and analysis.
6. It is resolved to continue student mentoring system for 2021-22 academic year and resolved to closely monitor the student's progress through mentors.



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7. It is resolved to conduct skill based training programs across all branches. It is resolved to conduct the skill based training workshops with the support of APSSDC.
8. Library activities are reviewed and resolved to equip the library with new requirements as per the updated curriculum.
9. Budget proposed are discussed and resolved to resubmit the budgets with reference to the several aspects during the meeting.
10. Student support and progress activities are reviewed and continue all the programs carried out during 2020-21 academic year in 2021-22 academic year also.
11. It was resolved to encourage the faculty to attend conference /workshop/seminars at reputed institutions.
12. All the committees are instructed to conduct the programs and activities assigned to them full commitment.

S.NO	Name of the committee	Name of the coordinator	Designation	Signature
1	Internal Quality Assurance Cell	Mr. Syed Jeelan	Assoc. Prof, CSE	
2	NAAC Steering Committee	Dr.D.Nagaraju	Academic Dean & Professor, (CSE)	
3	Anti Ragging Committee	Dr.V. Janardhan Babu	HOD,CSE	
4	Disciplinary Committee	Dr. N. Srinivasa Rao	Assoc.Professor,(CSE)	
5	Anti-Sexual Harassment Cell	Dr. K. Murali Mohan Achari	Assoc.Professor, (HBS)	
6	Cultural Cell	Ms.R.Blessina Preethi	Asso.professor,ECE	
7	Alumni Association	Mr.N.Muni Sankar	Assoc.Professor,CSE	
8	Entrepreneur Development Cell	Dr.K.Harun	HOD,MBA	
9	Women Empowerment Cell	Dr.K .Sivakumar	HOD, EEE	
10	Grievance Redressal Committee	Mr A Venkatesulu	Asst.Professor,(MBA)	
11	Sports Association	Mr.C.Rajesh	Physical Director	
12	R&D Cell	Dr.G.Naresh Kumar	HOD,ME	
13	Professional/Industries	Mr.P.P.Nagaraja Rao	Assoc.Professor,ECE	



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Cell				
14	Training & Placement Cell	Dr.K.Murali Babu	Professor,ECE	
15	NSS Advisory Committee	Dr.S.Venkata Kiran	HOD.(ECE)	
16	Library Committee	Dr. L Lakshmi pathi	Chief Librarian	
17	Exam Cell	Mr. K Kiran	Assoc.Professor,EEE	
18	Admission Committee	Mr.N.Kumar Raja	CCO	
19	Staff Recruitment Committee	Dr.A.Gokul Chandhar	Asso.professor,ECE	
20	Right to Information Cell	Mr. T Hemanth Kumar	Administrative Officer	
21	Student Welfare Committee	Dr.R.Senthamil Selvan	Assoc.Professor,ECE	
22	Purchase Committee	Mr.S.Irfan Basha	IR Officer	
23	Transport Committee	Mr. K. Narendra	Transport In-Charge	
24	SC/ST Committee	Dr.A.Gokul Chandhar	Asso.professor,ECE	
25	Internal Complaints Committee	Dr.B.Rama Ganesh	Professor, CSE	
26	Other Backward Caste Committee	Dr. S LV Prasad	Professor,(ME)	
27	Industry Interaction Committee	Mr.P.V.Hemanth	C.R.O	


Principal and IQAC Chairman

Principal
Sri Venkatesa Perumal
College of Engg. & Tech.
(AUTONOMOUS)
PUTTUR